01-01-2023

**911 New Address Request Procedure, Ontonagon County, Michigan**

Below are listed the items that are necessary to acquire a 911 address:

* Copy of legal property description with current mailing address (found on pink copy of tax bill)
* Accurate drawing or description of driveway and/or structure to be addressed
* If possible, existing fire numbers before or after property to be addressed

Once we agree on a specific point on the ground, (existing home, cleared lot, camping trailer or developed driveway) it is then GPS’d by us. Those numbers are then given to Coleman Engineering in Ironwood, MI who then assigns a number to us. That number is registered with the Michigan State Police 911 Dispatch in Negaunee, MI. and the Ontonagon County Courthouse for that property. That process is normally 10 working days depending on the time of year.

You will be notified of the new road number and we will order the sign, which takes up to two months delivery time. Once the sign arrives in the county, we will notify you that the sign and post are available for pick-up at the Ontonagon Sheriff’s office. The office is located at 620 Conglomerate St, Ontonagon, and is open 24/7. At the time of pick-up, cash or a check made out to Ontonagon 911 for $50 will cover all the costs.

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