

Proceedings
Ontonagon County Board of Commissioners
Regular Meeting
April 20, 2021

The Ontonagon County Board of Commissioners met in regular session on Tuesday, April 20, 2021 at 4:00 p.m. in the District courtroom. At the call to order the Pledge of Allegiance was recited. Roll call showed all Commissioners present.

By motion of Bourdeau supported by Broemer and carried to approve the minutes for the March 16, 2021 regular meeting.

Public comment: Paul Putnam, MSU Director gave a short update of the Extension.

By motion of Cane supported by Bourdeau and carried to approve the agenda with 2 additions.

By motion Broemer supported by Bourdeau and carried on a 5-0 roll call vote to approve the Airfield Crack Sealing project and adopt the following resolution:

ONTONAGON COUNTY RESOLUTION NO. 2021-03
TO APPROVE CONTRACT NO. 2021-0604

WHEREAS, the Ontonagon County Board of Commissioners has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for airport development projects, and

WHEREAS, the Ontonagon County Board of Commissioners does hereby approve Contract No. 2021-0604, FEDERAL PROJECT NO. B-26-0074-2118, Seal Runway Pavement Surfaces/Joints-Airfield Crack Sealing and,

NOW THEREFORE BE IT RESOLVED that Carl R. Nykanen, Chairperson of the Ontonagon County Board of Commissioners, be authorized and directed to execute said Contract for and on behalf of the County of Ontonagon.

Motion offered at a regular meeting of the Ontonagon County Board of Commissioners, Tuesday, April 20, 2021 by Commissioner Broemer supported by Bourdeau.

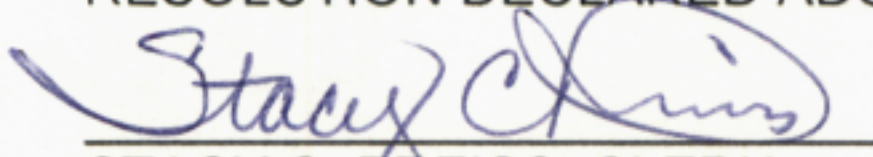
AYES : Broemer, Bourdeau, Cane, Nousiainen & Nykanen

NAYS : None

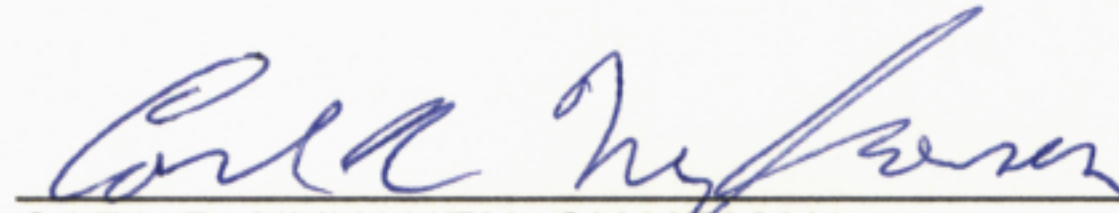
ABSTENTIONS : None

ABSENT : None

RESOLUTION DECLARED ADOPTED.



STACY C. PREISS, CLERK
ONTONAGON COUNTY



CARL R. NYKANEN, CHAIRMAN
ONTONAGON COUNTY BOARD OF COMMISSIONERS

By motion of Nousiainen supported by Cane and carried on a 5-0 roll call vote to approve parking lot sealing at the Transit at a cost not to exceed \$11,745.

By motion of Nousiainen supported by Broemer and carried on a 5-0 roll call vote to authorize the Sheriff to purchase taser batteries at a cost of \$664.64.

By motion of Cane supported by Bourdeau and carried on a 5-0 roll call vote to approve the EDC Pension Corrective Action Plan as presented.

By motion of Nousiainen supported by Broemer and carried on a 5-0 roll call vote to approve the agreement with Northern Initiatives for MI CDBG Program and authorize chair to sign.

By motion of Broemer supported by Cane and carried on a 5-0 roll call vote to approve the consulting services agreement between FOC and MGT Consulting LLC for a cost of \$5,400 annually.

By motion of Cane supported by Nousiainen and carried on a 5-0 roll call vote to approve the consulting services agreement between the Prosecutor and MGT Consulting LLC for a cost of \$3,600 annually.

By motion of Broemer supported by Bourdeau and carried on a 5-0 roll call vote to appoint Fern Malila to the Commission on Aging board.

By motion of Nousiainen supported by Broemer and carried on a 5-0 roll call vote to adopt the following resolution:

RESOLUTION # 2021-02
SUPPORTING PASSAGE OF LEGISLATION TO ADOPT 4-YEAR TERMS FOR COUNTY COMMISSIONERS

WHEREAS the 1963 Michigan Constitution stipulated four-year terms for the county Board of Supervisors, the preceding body to today's Board of Commissioners; and **WHEREAS** the Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with Boards of Commissioners after the 1968 elections; and

WHEREAS Public Act 261 of 1966 promulgated that the length of terms for the new county commissioners shall be concurrent with that of state representatives, as specified in Article IV, section 3 of the Michigan Constitution; and

WHEREAS the scope of duties of a county commissioner has greatly increased in the last century — road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply safety, park operations, economic development efforts, emergency management and response; and

WHEREAS Michigan is one of only five states in the United States that provides for exclusively two-year terms for county commissioners; and

WHEREAS all other county and township elected officials in Michigan are elected to terms of at least four years; and

WHEREAS the position of county commissioner is a highly complex oversight role that requires years to master; and

WHEREAS legislation to amend state law to enact four-year terms has been filed in the form of Senate Bills 242 and 245; and

WHEREAS the Michigan Association of Counties supports the legislation as introduced;

THEREFORE, BE IT RESOLVED that Ontonagon County supports Senate Bills 242 and 245 to enact four-year terms for county commissioners. Adopted this 20th day of April, 2021.


Stacy C. Preiss, County Clerk

By motion of Nousiainen supported by Bourdeau and carried on a 5-0 roll call vote to approve the Declaration of Local State of Emergency for April.

By motion of Cane supported by Broemer and carried on a 5-0 roll call vote to adopt the following policy:

Fund Balance Policy Developed for GASB 54

Purpose

The Board recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the County and is fiscally advantageous for both the County and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of fund balance maintained by the County to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.

Definitions

Fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund.

GASB Statement 54 distinguishes fund balance classified based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:

- 1) **Nonspendable fund balance** – amounts that are not in a spendable form (e.g., inventory) or are legally or contractually required to be maintained intact (e.g., permanent fund principal).
- 2) **Restricted fund balance** – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g., grants or donations).
- 3) **Committed fund balance** – amounts that can be used only for the specific purposes determined by a formal action of the Board of Commissioners. Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g., the board's commitment in connection with future construction projects).
- 4) **Assigned fund balance** – amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the Board of Commissioners or by a designee to whom the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount

that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

- 5) **Unassigned fund balance** – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.

Policy

The responsibility for designating funds to specific classifications shall be as follows:

Committed Fund Balance – The Board of Commissioners is the County's highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board.

Assigned Fund Balance – The Board of Commissioners has authorized the Chairman and the Chief Administrative Officer as officials authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

Minimum Unassigned Fund Balance

It is the goal of the County to achieve and maintain an unassigned fund balance in the general fund at fiscal year-end of not less than 3 months of expenditures. If the unassigned fund balance at fiscal year-end falls below the goal, the County shall develop a restoration plan to achieve and maintain the minimum fund balance.

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (e.g., a project is being funded partly by a grant, funds set aside by the Board, and unassigned fund balance), the County will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

Adopted April 20, 2021


Carl R. Nykanen, Board Chair

By motion of Nousiainen supported by Bourdeau and carried on a 5-0 roll call vote to appoint Wilfred Wing the Veteran's Affairs Board.

By motion of Cane supported by Bourdeau and carried on a 5-0 roll call vote to formally hire Shannon Kin as an Appraiser in the Equalization Dept.

By motion of Bourdeau supported by Broemer and carried on a 5-0 roll call vote to approve the cash advance in the amount of \$644.50 for Renee Pantti to attend training in Okemos.

By motion of Broemer supported by Nousiainen and carried on a 5-0 roll call vote to accept and approve the 2021 valuation of Ontonagon County as presented in the Equalizer Report L-4024.

Pat Kitzman – Absent

By motion of Broemer supported by Cane and carried on a 5-0 roll call vote to approve the Release of Lien agreement with Ellen Burgess.

Letter from Bergland Twp asking for American Rescue Plan funds was accepted.

By motion of Nousiainen supported by Broemer and carried on a 5-0 roll call vote to accept the Marine grant in the amount of \$6,000 and authorize chair to sign.

By motion of Nousiainen supported by Bourdeau and carried on a 5-0 roll call vote to approve electrical upgrades at the County Park to be completed by Pro Phaze Electric for the cost of \$4,000.

By motion of Broemer supported by Bourdeau and carried to set a mid year budget session review for Tuesday, April 27th at 10:00 a.m. in the Circuit courtroom.

By motion of Bourdeau supported by Broemer and carried on a 5-0 roll call vote to approve the payment of bills and payroll as presented:

(101) General Fund \$86,031.85, (210) SONCO \$87,500.00, (211) OCAP Fund \$11,250.00, (215) FOC Fund \$0.00, (256) ROD Automation Fund \$0.00, (257) Veteran's Van Fund \$0.00, (259) CAA Fund \$0.00, (261) 911 Service Fund \$3,654.79, (263) CPL Fund \$242.10 (269) Law Library Fund \$879.95, (280) Senior Citizens Fund \$0.00 & (288) Public Transit Fund \$9,280.91. Bearing Claim #'s 96402 - #96521 totaling \$196,339.60

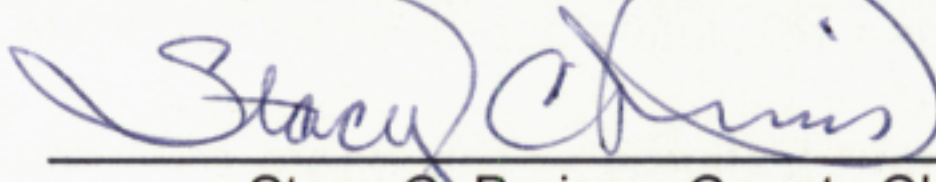
Prepaid bills from 03/11/2021 – 04/14/2021 (101) General Fund \$89,229.85, (251) Land Bank Fund \$0.00, (260) MIDC Fund \$3,797.11, (261) 911 Service Fund \$804.81, (263) CPL Fund \$0.00, (264) Corrections Officer Training Fund \$1,100.00, (269) Law Library Fund \$0.00, (288) Transit Fund \$12,723.82, (292) PCCF \$676.72, (296) VSO Fund \$29,894.55, (525) Foreclosure Fund \$4,412.58. Total prepaids \$142,639.44.

Payroll periods ending 03/19/2021 & 04/02/21 (101) General Fund \$170,588.32, (260) MIDC Fund \$349.22, (261) 911 Service Fund \$1,898.06, (288) Transit Fund \$25,168.23, (292) PCCF \$754.60 Total payroll \$198,758.43.

- Committee reports
- Department Head reports
- Other business – none
- Agenda requests – none
- Public comment – none

By motion of Bourdeau supported by Nousiainen and carried to adjourn to the call of the Chair at 4:45 p.m.


 Carl Nykanen, Chair


 Stacy C. Preiss – County Clerk

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Proceedings
 Ontonagon County Board of Commissioners
 Special Budget Review Meeting
 April 27, 2021

The Ontonagon County Board of Commissioners met in special session on Tuesday, April 27, 2021 at 10:00 a.m. in the Circuit courtroom. At the call to order the Pledge of Allegiance was recited. Roll call showed Commissioner Broemer absent.

Public comment: None.

By motion of Bourdeau supported by Cane and carried to approve the agenda with modification to the placement of the safety upgrades to accommodate the Sheriff.

Commissioner Broemer arrived at 10:03 a.m.

By motion of Nousiainen supported by Bourdeau and carried on 4-0 (Broemer abstaining) to adopt the following budget amendments:

ONTONAGON COUNTY BUDGET AMENDMENT REQUEST		2021 - 01	
FUND NAME - GENERAL FUND		Revenues	Expenditures
		Increase	and
		(Decrease)	Fund Balance
Account Name	Account Number		Increase
			(Decrease)
Fund Balance	101 000-699.099		(114,252)