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August 17, 2021 regular

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Official Proceedings
Ontonagon County Board of Commissioners
Public Budget Hearing
September 21, 2021

The Ontonagon County Board of Commissioners met in special session on Tuesday, September, 21 2021 at 3:45 p.m. in the Circuit Courtroom of the Ontonagon County Courthouse. At the call to order the Pledge of Allegiance was recited. Roll call showed all commissioners present.

By motion of Cane supported by Bourdeau and carried to approve the agenda as presented.

By motion of Nousiainen supported by Cane and carried on a 5-0 roll call vote to open the Public Budget Hearing.

Public Comment: None

By motion of Nousiainen supported by Broemer and carried on a 5-0 roll call vote to close the Public Budget Hearing.

By motion of Cane supported by Bourdeau and carried on a 5-0 roll call vote to adopt the following resolution:

ONTONAGON COUNTY RESOLUTION NO. 2021-06
2021-2022 GENERAL APPROPRIATIONS ACT

SECTION 1. BUDGET ADOPTION AND EXPENDITURE AUTHORIZATION

BE IT RESOLVED, that the Ontonagon County Board of Commissioners hereby adopts the 2021-2022 General Fund Operating Budget and the 2021-2022 Special Revenue Fund Budgets, including the following funds: Road Commission Fund, SONCO Ambulance Fund, Ontonagon County Animal Protection Fund, Friend of the Court Fund, Public Transit Fund, Forestry Fund, Land Bank Authority Fund, Register of Deeds Automation Fund, Veteran's Van Fund, Community Action Agency Fund, Senior Citizens Fund, 911 Service Fund, Correction Officer Training Fund, 911 Equipment Fund, Concealed Pistol Licensing Fund, Law Library Fund, Library Board Fund, Housing Fund, EDC Revolving Loan Fund, Probate Child Care Fund, Foreclosure Fund and Carl Thornton Endowment Fund.

BE IT FURTHER RESOLVED that pursuant to Section 16(2) of the Uniform Budgeting and Accounting Act "the truth in budgeting act" the Board hereby authorizes the levying of the following number of mills of ad valorem property taxes: 6.5200 mills for General Fund Operating; 5.0000 mills for County Road Fund Snow Removal and Road Construction; 1.2500 mills for SONCO Ambulance; 1.0000 mills for Public Transit Fund Operating; .5000 mills for Commission on Aging (Senior Citizen Fund) Operating, .3000 mills for Gogebic-Ontonagon Community Action Agency and .1500 mills for Ontonagon County Animal Protection (OCAP).

BE IT FURTHER RESOLVED that the Board hereby appropriates monies from the various county revenues and authorizes the expenditures in the various funds in accordance with the following detail:

GENERAL FUND

REVENUES:

Taxes and Penalties		\$2,639,550
Licenses and Permits		1,220
Federal Grants		64,000

State Grants	753,973
Township Contributions	0
Charges for Services	317,900
Fines & Forfeitures/Interest & Rents	13,750
Other Revenues	0

Other Financing Sources:

Transfer in From Foreclosure Fund	
Transfer in From Forestry Fund	25,000
Transfer in From Friend of the Court Fund	1,037
Transfer in From Tax Revolving Funds	0
Transfer in From Fund Balance	182,956

<u>TOTAL REVENUE AND OTHER SOURCES</u>	\$3,999,386
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EXPENDITURES:

LEGISLATIVE

Board of Commissioners	\$41,475
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TOTAL LEGISLATIVE	\$41,475
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JUDICIAL

Circuit Court	\$51,600
District Court	168,153
Friend of the Court	184,480
Jury Board	2,585
Probate Court	373,683

TOTAL JUDICIAL	\$780,501
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GENERAL GOVERNMENT

Elections	\$17,330
Clerk & Register of Deeds	206,322
Accounting	125,602
Equalization	270,147
Prosecutor	208,337
Drug Court	105,055
Tax Processing	13,435
Remonumentation Program	67,872
Treasurer	248,788
Cooperative Extension	55,295
Courthouse & Grounds	133,172
Record Copying	5,500
Central Supply	1,800
Audit	16,500
Consultant Fees/CSCA Plan	7,000
Network Repair/Maintenance	35,000
	0

TOTAL GENERAL GOVERNMENT	\$1,517,155
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PUBLIC SAFETY

Sheriff Department	\$658,492
UPSET	4,000
Sheriff Road Patrol	43,660
Snowmobile Law Enforcement	2,500
Marine Law Enforcement	6,000
ORV Enforcement	10,000
Jail Operations	525,900

Soil Erosion Control	6,980
Mine Inspector	8,015
Planning Commission	1,585
Emergency Services	27,900
Homeland Security Grant	3,000
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TOTAL PUBLIC SAFETY	\$1,298,032
<u>PUBLIC WORKS</u>	
Airport	\$44,113
	<hr/>
TOTAL PUBLIC WORKS	\$44,113
<u>HEALTH & WELFARE</u>	
Western U.P. District Health Department	\$59,450
Medical Examiner	10,750
Copper Country Mental Health	48,814
Ambulance	2,000
Care of Patients	8,550
DHS Board	1,395
Veteran's Burials	14,250
Veteran's Counselor	19,435
Veteran's Affairs Board	450
Western UP Substance Abuse Agency	10,500
Brownfield Authority	843
WUPPDR	5,802
UPCAP	600
	<hr/>
TOTAL HEALTH & WELFARE	\$182,839
<u>RECREATION & CULTURAL</u>	
Park	\$43,295
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TOTAL RECREATION & CULTURAL	\$43,295
<u>OTHER</u>	
Insurance & Bonds	\$39,800
	<hr/>
TOTAL OTHER	\$39,800
<u>DEBT SERVICE</u>	
	<hr/>
TOTAL DEBT SERVICE	\$0
Law Library Fund	\$13,000
Probate Child Care Fund	0
MIDC Fund	27,176
County EDC	12,000
Land Bank Authority Fund	0
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TOTAL APPROPRIATION TRANSFERS OUT	\$52,176
TOTAL EXPENDITURES & TRANSFERS OUT	\$3,999,386

ROAD COMMISSION FUND #201

Beginning Fund Balance	\$2,104,894
REVENUES:	
Taxes	\$1,280,000
Federal Funds	350,000
State Grants	60,100,000
Charges for Services	500,000
Interest	
TOTAL REVENUES	\$8,140,000
EXPENDITURES:	
Public Works	\$8,140,000
TOTAL EXPENDITURES	\$8,140,000
Ending Fund Balance	\$2,104,894

SONCO AMBULANCE FUND #210

Beginning Fund Balance	\$197,435
REVENUES:	
Taxes	280,000
TOTAL REVENUES	280,000
EXPENDITURES:	
Contractual Services	280,000
TOTAL EXPENDITURES	280,000
Ending Fund Balance	\$197,435

OCAP FUND #211

Beginning Fund Balance	\$42,897
REVENUES:	
Taxes	42,700
TOTAL REVENUES	42,700
EXPENDITURES:	
Contractual Services	42,700
TOTAL EXPENDITURES	42,700
Ending Fund Balance	\$42,897

FRIEND OF THE COURT FUND #215

Beginning Fund Balance	\$6,190
REVENUES:	
Other	1,550
TOTAL REVENUES	1,550

EXPENDITURES:		
Operating Transfers Out to General Fund		1,037
		<hr/>
TOTAL EXPENDITURES		1,037
Ending Fund Balance		<hr/> \$6,703

FORESTRY FUND #239

Beginning Fund Balance		\$251,508
REVENUES:		
Sale of Stumpage		50,000
		<hr/>
TOTAL REVENUES		50,000
EXPENDITURES:		
Administration		15,770
Transfer Out to General Fund		25,000
		<hr/>
TOTAL EXPENDITURES		40,770
Ending Fund Balance		<hr/> \$260,738

ECONOMIC DEVELOPMENT LOAN FUND #244

Beginning Fund Balance		\$0
REVENUES:		
Interest		0
Repayment of Loans		20,000
		<hr/>
TOTAL REVENUES		20,000
EXPENDITURES:		
Administration		20,000
		<hr/>
TOTAL EXPENDITURES		20,000
Ending Fund Balance		<hr/> \$0

LAND BANK AUTHORITY #251

Beginning Fund Balance		\$17,888
REVENUES:		
Sale of Property		25,000
		<hr/>
TOTAL REVENUES		25,000
EXPENDITURES:		
Operating		23,890
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TOTAL EXPENDITURES		23,890
Ending Fund Balance		<hr/> \$18,998

911 EQUIPMENT FUND #253

Beginning Fund Balance		\$138,978
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REVENUES:

Contributions from Public Sources	20,000
Interest	0
TOTAL REVENUES	20,000
EXPENDITURES:	
911 Equipment	20,000
TOTAL EXPENDITURES	20,000
Ending Fund Balance	\$138,978

REGISTER OF DEEDS AUTOMATION FUND #256

Beginning Fund Balance	\$12,574
REVENUES:	
Register of Deeds Services	11,000
TOTAL REVENUES	11,000
EXPENDITURES:	
Operating	11,000
TOTAL EXPENDITURES	11,000
Ending Fund Balance	\$12,574

VETERAN'S VAN FUND #257

Beginning Fund Balance	\$3,093
REVENUES:	
Approp from Fund Balance	648
TOTAL REVENUE	648
EXPENDITURES:	
Contractual Services	648
TOTAL EXPENDITURES	648
Ending Fund Balance	\$3,093

COMMUNITY ACTION AGENCY FUND #259

Beginning Fund Balance	\$43,913
REVENUES:	
Taxes	85,000
TOTAL REVENUES	85,000
EXPENDITURES:	
Contractual Services	85,000
TOTAL EXPENDITURES	85,000
Ending Fund Balance	\$43,913

INDIGENT DEFENSE FUND #260

Beginning Fund Balance \$119,982

REVENUES:

State Grant 65,000

Appropriation from General Fund 27,176

TOTAL REVENUES 92,176

EXPENDITURES:

Operating 94,700

TOTAL EXPENDITURES 94,700

Ending Fund Balance \$117,458

911 SERVICE FUND #261

Beginning Fund Balance \$907,455

REVENUES:

State Grant 126,280

Charges for Services 25,000

TOTAL REVENUE 151,280

EXPENDITURES:

911 Service 63,230

Wireless Expenditures 105,200

TOTAL EXPENDITURES 168,430

Ending Fund Balance \$890,305

CPL FUND #263

Beginning Fund Balance \$13,257

REVENUES:

Concealed Weapons Permits 3,000

TOTAL REVENUES 3,000

EXPENDITURES:

Operating 3,000

TOTAL EXPENDITURES 3,000

Ending Fund Balance \$13,257

CORRECTION OFFICER TRAINING FUND #264

Beginning Fund Balance \$411

REVENUES:

Booking Fees 1,500

TOTAL REVENUE 1,500

EXPENDITURES:

Training	1,500
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TOTAL EXPENDITURES

1,500

Ending Fund Balance

\$411

COUNTY LAW LIBRARY FUND #269

Beginning Fund Balance

\$1,956

REVENUES:

Penal Fines	2,000
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Transfer In From General Fund (Other Sources)	13,000
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TOTAL REVENUES & OTHER SOURCES

15,000

EXPENDITURES:

Books	15,000
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TOTAL EXPENDITURES

15,000

Ending Fund Balance

\$1,956

LIBRARY BOARD FUND #271

Beginning Fund Balance

\$0

REVENUES:

Interest	
Penal Fines	13,000

TOTAL REVENUES

13,000

EXPENDITURES:

Recreation & Cultural	13,000
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TOTAL EXPENDITURES

13,000

Ending Fund Balance

\$0

HOUSING FUND #277

Beginning Fund Balance

\$0

REVENUES:

Federal Grants	20,000
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TOTAL REVENUES

20,000

EXPENDITURES:

Contractual Services	20,000
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TOTAL EXPENDITURES

20,000

Ending Fund Balance

\$0

SENIOR CITIZEN FUND #280

Beginning Fund Balance	\$208,028
REVENUES:	
Taxes/Trans from FB	206,411
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TOTAL REVENUES & OTHER SOURCES	206,411
EXPENDITURES:	
Contractual Services	190,577
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TOTAL EXPENDITURES	190,577
Ending Fund Balance	<u>\$223,862</u>

PUBLIC TRANSIT FUND #288

Beginning Fund Balance	\$967,075
REVENUES:	
Taxes	287,005
Federal Grants	140,472
State Grants	292,923
Charges for Services	60,000
Interest	0
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TOTAL REVENUES	780,400
EXPENDITURES:	
Transit Operations	526,925
Maintenance Operations	67,315
Administration	163,610
Promotion Grant	1,000
Building Maintenance	21,550
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TOTAL EXPENDITURES	780,400
Ending Fund Balance	<u>\$967,075</u>

PROBATE CHILD CARE FUND #292

Beginning Fund Balance	\$42,698
REVENUES:	
State Grants	15,000
Reimbursements Child Care	5,000
Approp from Fund Balance	4,080
Other Financing Sources:	
Transfer in From General Fund	0
TOTAL REVENUES & OTHER SOURCES	<u>24,080</u>
EXPENDITURES:	
Health & Welfare	24,080
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TOTAL EXPENDITURES	24,080
Ending Fund Balance	<u>\$42,698</u>

FORECLOSURE FUND #525

Beginning Fund Balance		\$1,041,852
REVENUES:		
Treasurer's Services		50,400
TOTAL REVENUES		50,400
EXPENDITURES:		
Contractual Services/Other		50,400
TOTAL EXPENDITURES		50,400
Ending Fund Balance		\$1,041,852

JAIL COMMISSARY FUND #595

Beginning Fund Balance		\$10,342
REVENUES:		
Commissary Sales/Cable Use Fees		10,000
TOTAL REVENUES		10,000
EXPENDITURES:		
Supplies for Resale/Cable		10,000
TOTAL EXPENDITURES		10,000
Ending Fund Balance		\$10,342

CARL THORNTON ENDOWMENT FUND #715

Beginning Fund Balance		\$6,088
REVENUES:		
Approp from Fund Balance		5,000
TOTAL REVENUES		5,000
EXPENDITURES:		
Airport Improvements		5,000
TOTAL EXPENDITURES		5,000
Ending Fund Balance		\$1,088

It should be understood that an appropriation is not a mandate to spend but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the 2021-2022 fiscal year. All non-general fund department fund balances at year end are to be considered the initial allotment under the budgetary appropriation for the new fiscal year. The fund balance determination will be based on the most appropriate basis of accounting (cash-for those departments on a cash basis, modified accrual - for those departments on a modified accrual basis, accrual - for those departments on an accrual basis). If a department contends that part of the department fund balance is either obligated or otherwise restricted from being considered as an initial allotment of county monies under the new appropriation, it will be incumbent upon the department to demonstrate the obligation for restriction to the satisfaction of the county board.

General Fund expenditures are authorized by activity level, however, salaries have been established by the board at various levels and are not to be adjusted without board approval or union contracts. Policy requires prior approval by the county board before any employee is authorized overnight travel expenses. Further, unless otherwise specified, the board shall review and authorize line item transfers within activities in the General Fund.

SECTION 2. FISCAL YEAR AND FISCAL OFFICER.

The fiscal year of the County of Ontonagon shall begin on October 1st in 2021 and close on the following September 30th, 2022. The County Clerk shall be the fiscal officer for the County of Ontonagon and in accordance with Act 621, P.A. 1978, Section 2b. (2) (a) is hereby designated the Chief Administrative Officer of the County. The Clerk shall perform the duties of the fiscal officer and chief administrative officer as enumerated in this resolution and as specified by state law.

SECTION 3. BUDGET POLICY STATEMENT

Each year the clerk shall send to each office, department, commission and board of Ontonagon County, a budget policy statement for use by those agencies in preparing their estimates of budgetary requirements for the ensuing fiscal year. The statement shall include information that the clerk determines necessary to assure that the budgetary estimates are prepared in consistent manner and shall include other necessary policy direction. All county agencies, departments, etc., shall transmit to the clerk by the time specified in the annual budget policy, budget requests in the proper format estimating the expenditures required for operating in the ensuing fiscal year. No authorizations to expend funds shall be given until each such budget is submitted and approved by the county board of commissioners.

SECTION 4. PURCHASING

Various office supplies are available in central supply in accounting. Departments may purchase items in accordance with the purchasing policy only when they are not available in central supply. Purchase order forms should be used for all purchases when practical, and must be used for purchase of any durable items, such as equipment, furniture and the like. For orders over three hundred (\$300.00) dollars, purchase order forms must be submitted to the clerk for approval before ordering from vendors. All contracts which the county board anticipates a total county obligation of \$20,000 or more shall be subject to the sealed bidding requirements as outlined in ONTONAGON COUNTY RESOLUTION NO. 94-08: Resolution to Comply with PA 167 and 168 of 1993, Sealed, Competitive Bids.

SECTION 5. LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance and sufficient funds available to meet the obligation. The county treasurer, however, is authorized to make temporary advances to debt service funds and accounts, if necessary, to avoid defaulting on bond principal and interest payments.

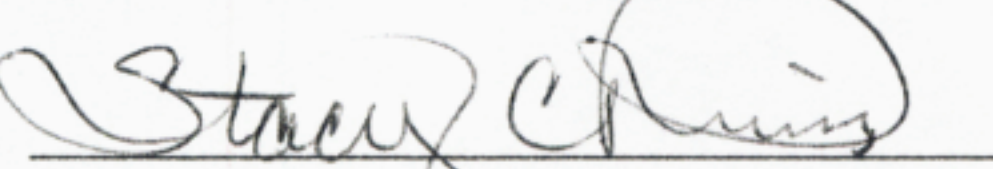
SECTION 6. AMENDMENT TO THE APPROPRIATION ACT (BUDGET).

A deviation from the original General Appropriations Act shall not be made without first amending the act in accordance with state statutes.

Motion offered at a regular meeting of the Ontonagon County Board of Commissioners, Tuesday, September 21, 2021 by Commissioner Cane supported by Commissioner Bourdeau.

AYES: Cane, Bourdeau,
Broemer, Nousiainen And Nykanen
NAYS: None.
ABSTENTIONS: None
ABSENT: None.

RESOLUTION DECLARED ADOPTED


STACY C. PREISS, CLERK
ONTONAGON COUNTY


CARL R. NYKANEN, CHAIRMAN
ONTONAGON COUNTY BOARD OF COMMISSIONERS

Other business: None
Public comment: None

Motion to adjourn to the call of the Chair at 3:49 p.m.

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