

Proceedings
 Ontonagon County Board of Commissioners
 Special Budget Hearing
 September 19, 2023

The Ontonagon County Board of Commissioners met in special session on Tuesday, September 19, 2023 at 3:45 p.m. in the Circuit courtroom. At the call to order the Pledge of Allegiance was recited. Roll call showed all commissioners present.

By motion of Nousiainen supported by Cane and carried to approve the agenda as presented.

By motion of Bourdeau supported by Store and carried on a 5-0 roll call vote to open the 2023/24 FY General Fund budget public hearing.

Public comment: none

By motion of Bourdeau supported by Store and carried on a 5-0 roll call vote to close the public hearing.

By motion of Bourdeau supported by Cane and carried on a 5-0 roll call vote to adopt the following resolution:

ONTONAGON COUNTY RESOLUTION NO. 2023-13
 2023-2024 GENERAL APPROPRIATIONS ACT

SECTION 1. BUDGET ADOPTION AND EXPENDITURE AUTHORIZATION

BE IT RESOLVED, that the Ontonagon County Board of Commissioners hereby adopts the 2022-2023

General Fund Operating Budget and the 2023-2024 Special Revenue Fund Budgets, including the following funds: Road Commission Fund, SONCO Ambulance Fund, Ontonagon County Animal Protection Fund, Friend of the Court Fund, Public Transit Fund, Forestry Fund, Land Bank Authority Fund, Register of Deeds Automation Fund, Veteran's Van Fund, Community Action Agency Fund, Senior Citizens Fund, 911 Service Fund, Correction Officer Training Fund, 911 Equipment Fund, Concealed Pistol Licensing Fund, Law Library Fund, Library Board Fund, Housing Fund, EDC Revolving Loan Fund, Opioid Settlement Fund, Probate Child Care Fund, Veteran's Service Fund and Foreclosure Fund

BE IT FURTHER RESOLVED that pursuant to Section 16(2) of the Uniform Budgeting and Accounting Act "the truth in budgeting act" the Board hereby authorizes the levying of the following number of mills of ad valorem property taxes: 6.5200 mills for General Fund Operating; 5.0000 mills for County Road Fund Snow Removal and Road Construction; 1.2500 mills for SONCO Ambulance; 1.0000 mills for Public Transit Fund Operating; .5000 mills for Commission on Aging (Senior Citizen Fund) Operating, .3000 mills for Gogebic-Ontonagon Community Action Agency and .1500 mills for Ontonagon County Animal Protection (OCAP) and .200 for Veterans.

BE IT FURTHER RESOLVED that the Board hereby appropriates monies from the various county revenues and authorizes the expenditures in the various funds in accordance with the following detail:

GENERAL FUND

REVENUES:	
Taxes and Penalties	\$2,873,300
Licenses and Permits	5,320
Federal Grants	73,323
State Grants	871,598
Township Contributions	0
Charges for Services	396,650
Fines & Forfeitures/Interest & Rents	27,150
Other Revenues	27,000
Other Financing Sources:	
Transfer in From Foreclosure Fund	
Transfer in From Forestry Fund	25,000
Transfer in From Friend of the Court Fund	1,037
Transfer in From Tax Revolving Funds	0
Transfer in From Fund Balance	44,096
	44,096
<u>TOTAL REVENUE AND OTHER SOURCES</u>	<u>\$4,344,474</u>

EXPENDITURES:

LEGISLATIVE

Board of Commissioners	\$44,400
TOTAL LEGISLATIVE	\$44,400

JUDICIAL

Circuit Court	\$59,386
District Court	164,293
Friend of the Court	196,155
Jury Board	2,785
Probate Court	380,791
TOTAL JUDICIAL	\$803,410

GENERAL GOVERNMENT

Elections	\$22,175
Clerk & Register of Deeds	195,768
Accounting	101,930
Equalization	258,237
Prosecutor	224,125
Drug Court	112,252
Tax Processing	12,190
Remonumentation Program	92,733
Treasurer	238,450
Cooperative Extension	61,853
Courthouse & Grounds	133,611
Record Copying	6,500
Central Supply	2,000
Audit	15,500
Consultant Fees/CSCA Plan	7,500
Network Repair/Maintenance	33,000
Fair Board Approp	3,500
TOTAL GENERAL GOVERNMENT	\$1,521,324

PUBLIC SAFETY

Sheriff Department	\$760,950
Stonegarden	\$12,825
UPSET	6,000
Sheriff Road Patrol	40,000
Snowmobile Law Enforcement	12,000
Marine Law Enforcement	4,000
ORV Enforcement	11,250
Jail Operations	637,750
Soil Erosion Control	5,000
Mine Inspector	7,025
Planning Commission	1,585
Emergency Services	30,400
Homeland Security Grant	21,500
TOTAL PUBLIC SAFETY	\$1,550,285

PUBLIC WORKS

Airport	<u>\$60,910</u>
TOTAL PUBLIC WORKS	\$60,910
 <u>HEALTH & WELFARE</u>	
Western U.P. District Health Department	\$59,450
Medical Examiner	23,550
Copper Country Mental Health	48,814
Ambulance	3,000
Care of Patients	9,500
DHS Board	2,115
Veteran's Burials	14,250
Veteran's Counselor	23,000
Veteran's Affairs Board	450
Western UP Substance Abuse Agency	10,500
Brownfield Authority	843
WUPPDR	5,802
UPCAP	<u>600</u>
TOTAL HEALTH & WELFARE	\$201,874
 <u>RECREATION & CULTURAL</u>	
Park	<u>\$60,095</u>
TOTAL RECREATION & CULTURAL	\$60,095
 <u>OTHER</u>	
Insurance & Bonds	<u>\$45,000</u>
TOTAL OTHER	\$45,000
 <u>DEBT SERVICE</u>	
	<u>\$0</u>
TOTAL DEBT SERVICE	0
Law Library Fund	\$15,000
Probate Child Care Fund	0
MIDC Fund	27,176
County EDC	15,000
Land Bank Authority Fund	<u>0</u>
TOTAL APPROPRIATION TRANSFERS OUT	\$57,176
TOTAL EXPENDITURES & TRANSFERS OUT	\$4,344,474
 <u>ROAD COMMISSION FUND #201</u>	
Beginning Fund Balance	\$1,999,642
 <u>REVENUES:</u>	
Taxes	\$1,400,000
Federal Funds	3,500,000
State Grants	3,500,000

Charges for Services	500,000
Interest	<u>550,000</u>
TOTAL REVENUES	\$8,955,000

EXPENDITURES:	
Public Works	<u>\$8,955,000</u>

Ending Fund Balance	TOTAL EXPENDITURES	\$8,955,000
		<u>\$1,999,642</u>

SONCO AMBULANCE FUND #210

Beginning Fund Balance	\$215,524
------------------------	-----------

REVENUES:	
Taxes	<u>300,000</u>
Approp from Fund Balance	<u>50,000</u>
TOTAL REVENUES	350,000

EXPENDITURES:	
Contractual Services	<u>350,000</u>

Ending Fund Balance	TOTAL EXPENDITURES	350,000
		<u>\$215,524</u>

OCAP FUND #211

Beginning Fund Balance	\$64,179
------------------------	----------

REVENUES:	
Taxes	<u>40,000</u>
TOTAL REVENUES	40,000

EXPENDITURES:	
Contractual Services	<u>40,000</u>

Ending Fund Balance	TOTAL EXPENDITURES	40,000
		<u>\$64,179</u>

FRIEND OF THE COURT FUND #215

Beginning Fund Balance	\$6,381
------------------------	---------

REVENUES:	
Other	<u>1,037</u>
TOTAL REVENUES	1,037

EXPENDITURES:	
Operating Transfers Out to General Fund	<u>1,037</u>

Ending Fund Balance	TOTAL EXPENDITURES	1,037
		<u>\$6,381</u>

FORESTRY FUND #239

Beginning Fund Balance

\$251,643

REVENUES:

Sale of Stumpage

50,000

TOTAL REVENUES

50,000

EXPENDITURES:

Administration

Transfer Out to General Fund

25,000

Ending Fund

Balance

TOTAL EXPENDITURES

25,000

\$276,643ECONOMIC DEVELOPMENT LOAN FUND #244

Beginning Fund Balance

\$0

REVENUES:

Interest

0

Repayment of Loans

20,000

TOTAL REVENUES

20,000

EXPENDITURES:

Administration

20,000

Ending Fund

Balance

TOTAL EXPENDITURES

20,000

\$0LAND BANK AUTHORITY #251

Beginning Fund Balance

\$15,755

REVENUES:

Sale of Property/Taxes/Transfers In

10,030

TOTAL REVENUES

10,030

EXPENDITURES:

Operating

10,030

Ending Fund

Balance

TOTAL EXPENDITURES

10,030

\$15,755911 EQUIPMENT FUND #253

Beginning Fund Balance

\$1,705,350

REVENUES:

Contributions from Public Sources

30,000

Interest

1,000

TOTAL REVENUES	31,000
----------------	--------

EXPENDITURES:

911 Equipment	<u>30,000</u>
---------------	---------------

Ending Fund
Balance

TOTAL EXPENDITURES

30,000
<u>\$1,706,350</u>

REGISTER OF DEEDS AUTOMATION FUND #256

Beginning Fund Balance

\$19,166

REVENUES:

Register of Deeds Services	<u>12,000</u>
----------------------------	---------------

TOTAL REVENUES

12,000

EXPENDITURES:

Operating	<u>11,225</u>
-----------	---------------

Ending Fund
Balance

TOTAL EXPENDITURES

11,225
<u>\$19,941</u>

VETERAN'S VAN FUND #257

Beginning Fund Balance

\$501

REVENUES:

Current Property Taxes	<u>5,000</u>
------------------------	--------------

TOTAL REVENUE

5,000

EXPENDITURES:

Contractual Services	<u>5,000</u>
----------------------	--------------

Ending Fund
Balance

TOTAL EXPENDITURES

5,000
<u>\$501</u>

COMMUNITY ACTION AGENCY FUND #259

Beginning Fund Balance

\$67,585

REVENUES:

Taxes	<u>85,000</u>
-------	---------------

TOTAL REVENUES

85,000

EXPENDITURES:

Contractual Services	<u>85,000</u>
----------------------	---------------

Ending Fund
Balance

TOTAL EXPENDITURES

85,000
<u>\$67,585</u>

INDIGENT DEFENSE FUND #260

Beginning Fund Balance

\$126,580

REVENUES:

State Grant

65,000

Appropriation from General Fund

27,176

TOTAL REVENUES

92,176

EXPENDITURES:

Operating

92,176Ending Fund
Balance

TOTAL EXPENDITURES

92,176

\$126,580911 SERVICE FUND #261

Beginning Fund Balance

\$894,847

REVENUES:

State Grant

125,000

Charges for Services

25,000

Approp from FB

16,250

TOTAL REVENUE

166,250

EXPENDITURES:

911 Service

67,950

Wireless Expenditures

98,300Ending Fund
Balance

TOTAL EXPENDITURES

166,250

\$894,847CPL FUND #263

Beginning Fund Balance

\$14,734

REVENUES:

Concealed Weapons Permits

3,000

TOTAL REVENUES

3,000

EXPENDITURES:

Operating

3,000Ending Fund
Balance

TOTAL EXPENDITURES

3,000

\$14,734CORRECTION OFFICER TRAINING FUND #264

Beginning Fund Balance

\$1,691

	REVENUES:	
	Booking Fees	1,500
		<hr/>
	TOTAL REVENUE	1,500
	EXPENDITURES:	
	Training	1,500
		<hr/>
Ending Fund Balance	TOTAL EXPENDITURES	1,500
		<hr/> \$1,691

COUNTY LAW LIBRARY FUND #269
Beginning Fund Balance

\$3,525

	REVENUES:	
	Penal Fines	2,000
	Transfer In From General Fund (Other Sources)	15,000
		<hr/>
	TOTAL REVENUES & OTHER SOURCES	17,000
	EXPENDITURES:	
	Books	17,000
		<hr/>
Ending Fund Balance	TOTAL EXPENDITURES	17,000
		<hr/> \$3,525

LIBRARY BOARD FUND #271
Beginning Fund Balance

\$0

	REVENUES:	
	Interest	
	Penal Fines	15,000
		<hr/>
	TOTAL REVENUES	15,000
	EXPENDITURES:	
	Recreation & Cultural	15,000
		<hr/>
Ending Fund Balance	TOTAL EXPENDITURES	15,000
		<hr/> \$0

HOUSING FUND #277
Beginning Fund Balance

\$0

	REVENUES:	
	Federal Grants	20,000
		<hr/>
	TOTAL REVENUES	20,000
	EXPENDITURES:	
	Contractual Services	20,000
		<hr/>

Ending Fund Balance	TOTAL EXPENDITURES	20,000
		<u>\$0</u>

SENIOR CITIZEN FUND #280

Beginning Fund Balance		\$142,303
------------------------	--	-----------

REVENUES:		
Taxes/Trans from FB		<u>220,242</u>

TOTAL REVENUES & OTHER SOURCES		220,242
--------------------------------	--	---------

EXPENDITURES:		
Contractual Services		<u>205,910</u>

Ending Fund Balance	TOTAL EXPENDITURES	205,910
		<u>\$156,635</u>

PUBLIC TRANSIT FUND #288

Beginning Fund Balance		\$1,377,026
------------------------	--	-------------

REVENUES:		
Taxes		369,245
Federal Grants		164,002
State Grants		315,283
Charges for Services		63,000
Interest		<u>0</u>

TOTAL REVENUES		911,530
----------------	--	---------

EXPENDITURES:		
Transit Operations		610,075
Maintenance Operations		98,180
Administration		172,275
Promotion Grant		2,000
Building Maintenance		<u>29,000</u>

Ending Fund Balance	TOTAL EXPENDITURES	911,530
		<u>\$1,377,026</u>

PROBATE CHILD CARE FUND #292

Beginning Fund Balance		\$42,875
------------------------	--	----------

REVENUES:		
State Grants		15,000

Reimbursements Child Care		
Approp from Fund Balance		

Other Financing Sources:

Transfer in From General Fund		<u>0</u>
-------------------------------	--	----------

TOTAL REVENUES & OTHER SOURCES	15,000
--------------------------------	--------

EXPENDITURES:	
Health & Welfare	13,600

Ending Fund Balance	TOTAL EXPENDITURES	13,600
		<u>\$44,275</u>

FORECLOSURE FUND #525

Beginning Fund Balance	\$1,388,332
------------------------	-------------

REVENUES:	
Treasurer's Services	140,300
TOTAL REVENUES	<u>140,300</u>

EXPENDITURES:	
Contractual Services/Other	72,900

Ending Fund Balance	TOTAL EXPENDITURES	72,900
		<u>\$1,455,732</u>

JAIL COMMISSARY FUND #595

Beginning Fund Balance	\$9,665
------------------------	---------

REVENUES:	
Commissary Sales/Cable Use Fees	10,000
TOTAL REVENUES	<u>10,000</u>

EXPENDITURES:	
Supplies for Resale/Cable	10,000

Ending Fund Balance	TOTAL EXPENDITURES	10,000
		<u>\$9,665</u>

VETERANS SERVICE GRANT FUND #296

Beginning Fund Balance	\$0
------------------------	-----

REVENUES:	55,000
	0
TOTAL REVENUES	<u>0</u>

EXPENDITURES:	
Utilities/Training	55,000

Ending Fund Balance	TOTAL EXPENDITURES	55,000
		<u>\$0</u>

OPIOID SETTLEMENT FUND #284

Beginning Fund Balance	\$38,224
------------------------	----------

REVENUES:	\$5,000
<hr/>	
TOTAL REVENUES	
EXPENDITURES:	
Contractual Services	\$0
Training/Travel	\$5,000
Contractual Services	\$0
<hr/>	
TOTAL EXPENDITURES	\$5,000
Ending Fund Balance	\$41,224

It should be understood that an appropriation is not a mandate to spend but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the 2023-2024 fiscal year. All non-general fund department fund balances at year end are to be considered the initial allotment under the budgetary appropriation for the new fiscal year. The fund balance determination will be based on the most appropriate basis of accounting (cash-for those departments on a cash basis, modified accrual - for those departments on a modified accrual basis, accrual - for those departments on an accrual basis). If a department contends that part of the department fund balance is either obligated or otherwise restricted from being considered as an initial allotment of county monies under the new appropriation, it will be incumbent upon the department to demonstrate the obligation for restriction to the satisfaction of the county board. General Fund expenditures are authorized by activity level; however, salaries have been established by the board at various levels and are not to be adjusted without board approval or union contracts. Policy requires prior approval by the county board before any employee is authorized overnight travel expenses. Further, unless otherwise specified, the board shall review and authorize line item transfers within activities in the General Fund.

SECTION 2. FISCAL YEAR AND FISCAL OFFICER.

The fiscal year of the County of Ontonagon shall begin on October 1st in 2023 and close on the following September 30th, 2024. The County Clerk shall be the fiscal officer for the County of Ontonagon and in accordance with Act 621, P.A. 1978, Section 2b. (2) (a) is hereby designated the Chief Administrative Officer of the County. The Clerk shall perform the duties of the fiscal officer and chief administrative officer as enumerated in this resolution and as specified by state law.

SECTION 3. BUDGET POLICY STATEMENT

Each year the clerk shall send to each office, department, commission and board of Ontonagon County, a budget policy statement for use by those agencies in preparing their estimates of budgetary requirements for the ensuing fiscal year. The statement shall include information that the clerk determines necessary to assure that the budgetary estimates are prepared in consistent manner and shall include other necessary policy direction. All county agencies, departments, etc., shall transmit to the clerk by the time specified in the annual budget policy, budget requests in the proper format estimating the expenditures required for operating in the ensuing fiscal year. No authorizations to expend funds shall be given until each such budget is submitted and approved by the county board of commissioners.

SECTION 4. PURCHASING

Various office supplies are available in central supply in accounting. Departments may purchase items in accordance with the purchasing policy only when they are not available in central supply. Purchase order forms should be used for all purchases when practical, and must be used for purchase of any durable items, such as equipment, furniture and the like. For orders over three hundred (\$300.00) dollars, purchase order forms must be

submitted to the clerk for approval before ordering from vendors.

All contracts which the county board anticipates a total county obligation of \$20,000 or more shall be subject to the sealed bidding requirements as outlined in ONTONAGON COUNTY RESOLUTION NO. 94-08: Resolution to Comply with PA 167 and 168 of 1993, Sealed, Competitive Bids.

SECTION 5. LIMIT ON OBLIGATIONS AND PAYMENTS

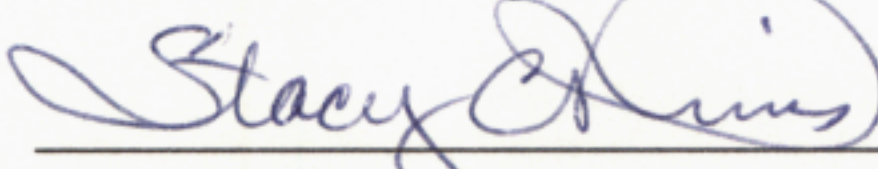
No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance and sufficient funds available to meet the obligation. The county treasurer, however, is authorized to make temporary advances to debt service funds and accounts, if necessary, to avoid defaulting on bond principal and interest payments.

SECTION 6. AMENDMENT TO THE APPROPRIATION ACT (BUDGET).

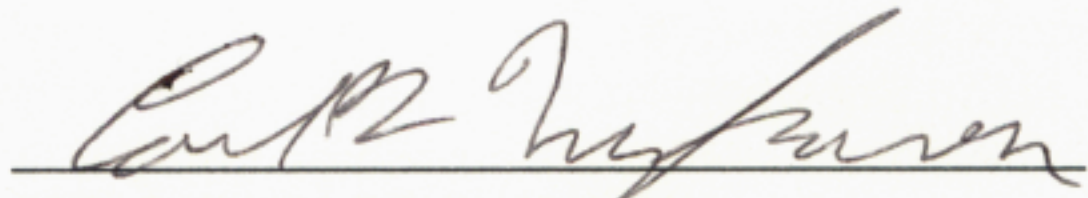
A deviation from the original General Appropriations Act shall not be made without first amending the act in accordance with state statutes.

Motion offered at a special budget hearing of the Ontonagon County Board of Commissioners, Tuesday, September 19, 2023 by Commissioner Bourdeau supported by Commissioner Cane and carried on a 5-0 roll call vote.

RESOLUTION DECLARED ADOPTED




STACY C. PREISS, CLERK
ONTONAGON COUNTY



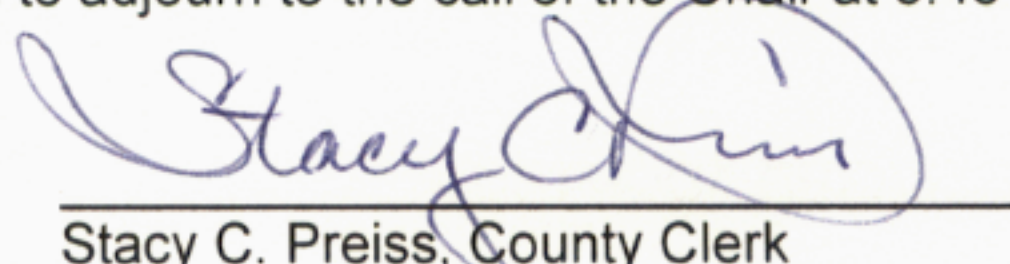
CARL R. NYKANEN, CHAIRMAN
ONTONAGON COUNTY BOARD OF
COMMISSIONERS

Other business: none
Public comment: none

By motion of Bourdeau supported by Cane and carried to adjourn to the call of the Chair at 3:48 p.m.



Carl Nykanen, Chair



Stacy C. Preiss, County Clerk

INDEX
September 19, 2023
Special Budget Hearing

Motion to approve the agenda	160
Motion to open the public hearing	160
Motion to close the public hearing	160
Motion to adopt Res 2023-13 2023/2024 General Approp	160
Motion to adjourn to the call of the Chair	171

Proceedings
Ontonagon County Board of Commissioners
Regular Meeting
September 19, 2023

The Ontonagon County Board of Commissioners met in regular session on Tuesday, September 19, 2023 at 4:00 p.m. in the Circuit courtroom. At the call to order the Pledge of Allegiance was recited. Roll call showed all Commissioners present.

By motion of Cane supported by Bourdeau and carried to approve the minutes of the 08/15/2023 regular and 09/07/2023 special meeting minutes with 2 typo corrections.

Public comment: none.

By motion of Nousiainen supported by Bourdeau and carried on a 5-0 roll call vote to approve the agenda with the addition of 20a) payment of Sheriff Dept vehicles.